

**BY ORDER OF THE
CHIEF, NATIONAL GUARD BUREAU**

**AIR NATIONAL GUARD INSTRUCTION 14-2
BCC VOLUME 1**



4 DECEMBER 2014

Intelligence

**BATTLE CONTROL CENTER UNIT
INTELLIGENCE TRAINING**

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This publication implements Air Force Policy Directive (AFPD) 14-2, *Intelligence Rules and Procedures*, and is consistent with Air Force Instruction (AFI) 14-202 Volume 1, *Intelligence Training*. This publication establishes the minimum standards for training personnel performing intelligence duties to be used by all Air National Guard assigned or attached personnel in all Battle Control Center units. This publication requires the collection or maintenance of information protected by the Privacy Act of 1974. The applicable Privacy Act system notice is available online at <http://dpclo.defense.gov/Privacy.aspx>. This instruction implements Privacy Act Systems of Records Notice (SORN) F014 AF/A2FMA, Weaponizing Intelligence Combat Capability-Training Documentation System (WICC-TDS). The authority for maintenance of WICC-TDS is 10 U.S.C. 8013, Secretary of the Air Force; 10 U.S.C. 9832, Property Accountability; AFPD 14-2, *Intelligence Rules and Procedures*; AFI 14-202, Volume 1, *Intelligence Training*; Volume 2, *Intelligence Standardization/Evaluation Program*; and Volume 3, *General Intelligence Rules*; and E.O. 9397 (SSN). Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located at <https://www.my.af.mil/gcss-af61a/afrims/afrims/>. Restrictions expressed in an instruction can be made more, but not less, restrictive by supplement. The provisions of higher-level publications take precedence over lower-level publications. This policy document supports all Air Force Intelligence Training Transformation (IT2) efforts as mandated by DoD and other national policy directives.

Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*. Route AF Form 847s through the appropriate functional's chain of command.

Units may request waivers for tiered compliance items IAW AFI 33-360, *Publications and Forms Management*. National Guard Bureau (NGB)/A2 is the waiver authority for non-compliance items; these requests must be submitted through the chain-of-command to the publication OPR. In order for units to have time to prepare for compliance, this publication becomes effective 60 days after the publication date.

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Chapter 1

GENERAL GUIDANCE

1.1. General.

1.1.1. Scope. This Air National Guard Instruction (ANGI) outlines the basic guidance for training BCC unit intelligence personnel. With the complementary references cited, this publication prescribes procedures to attain and maintain the qualifications and currencies to support BCC unit operations. These training requirements are the minimum and can be supplemented by additional unit-level written guidance. Unit-level written guidance may expand upon these basic procedures, but in no case will it be less restrictive.

1.1.2. References. The primary references for BCC intelligence operations are ANGI 14-2BCC, Volume 2, *BCC Intelligence Evaluation Criteria*, ANGI 14-2BCC, Volume 3, *BCC Unit Intelligence Procedures*, AFI 13-1BCC, Volume 1, *Battle Control Center (BCC) Training*, AFTTP 3-1.Threat Guide, *Threat Reference Guide and Countertactics Manual*, and this instruction.

1.2. Waivers. NGB/A2 is the waiver authority for this publication. Submit waivers to NGB/A2. NGB/A2 will courtesy copy AF/A2DFM and NGB/A3YG on all waiver correspondence.

1.2.1. Coordinate T-1 compliance waivers with lead commands to ensure awareness of training issues faced by other MAJCOMs in order to make informed programmatic decisions. See AFI 33-360 for details on compliance waiver requirements.

1.3. Internal Training. Internal intelligence training is a venue intended to facilitate achieving and maintaining currency status for all intelligence personnel. Training received during internal training is achieved via skills practice/demonstration during exercises or special events, group academics or as otherwise devised by the Senior Intelligence Officer (SIO). The internal intelligence training plan will include all identified training requirements for the training cycle. (T-2)

1.4. Qualification Training. Qualification training programs are designed to progress intelligence personnel from Initial Qualification Training (IQT) through Mission Qualification Training (MQT) to qualify them to perform duty position tasks and achieve Combat Mission Ready (CMR) status. Continuation Training (CT) ensures individuals maintain proficiency and currency. ST qualifies individuals to perform specialized functions. Qualification training can/should be conducted in conjunction with skill-level upgrade training. For a detailed explanation of IQT, MQT, CT and Specialized Training (ST), refer to AFI 14-202, Volume 1 and the ensuing chapters of this instruction.

1.4.1. Qualification Status. Intelligence personnel must be CMR to support real world operations. (T-1)

1.4.1.1. Combat Mission Ready (CMR). The status of intelligence personnel who have satisfactorily completed Qualification Training (QT) and maintain qualification and currency in the mission qualification tasks and knowledge outlined in this instruction.

1.4.1.2. To attain CMR, an individual must complete a written qualification exam based on the specific BCC master question file (MQF), complete a unit specific cell-level qualification, and gain approval of the SIO. (T-2)

1.4.1.3. CMR personnel must maintain currencies by completing designated tasks within the prescribed timelines. See [Chapter 5](#), [Table 5.1](#) for currency requirements.

1.4.1.4. Regression. The SIO may direct an intelligence crewmember to regress to non-CMR (NCRM) status for not meeting currency requirements throughout the training cycle. While NCRM, the individual may support real-world operations only through the performance of those individual tasks in which they are current and certified. As with Basic Qualification (BQ) status, NCRM status is temporary and will not be used to circumvent CMR requirements.

1.5. Documentation. The trainee's performance and progress through each MQT and ST training item will be documented on the AF Form 4381, *Intelligence Gradesheet*.

Chapter 2

ROLES AND RESPONSIBILITIES

2.1. Senior Intelligence Officer (SIO). The SIO in each Battle Control Center will:

2.1.1. Develop and execute programs to meet minimum training requirements for intelligence personnel IAW this instruction and North American Aerospace Defense Command (NORAD) guidance. (T-2)

2.1.2. Augment, as required, the cell-specific training in this instruction with additional specialized training profiles or certification events to qualify or certify personnel to perform duties in specific cells or duty positions. (T-2)

2.1.3. Coordinate training for intelligence personnel embedded in the Battle Control Center with respective operations chiefs. (T-3)

2.1.4. Appoint in writing an Intelligence Qualification Training Manager to oversee and document Initial Qualification Training (IQT), Mission Qualification Training (MQT), Continuation Training (CT), Specialized Training (ST) and other required training by unit personnel. Where assigned, the USAF Intelligence Sensor Weapons Instructor Course (ISWIC) or USAF Intelligence Weapons Instructor Course (IWIC) graduate will provide input into the training programs. (T-1)

2.1.5. Designate the qualifications to which each intelligence position will train. All intelligence personnel must maintain at least Basic Mission Capable (BMC) qualification. Upon request, provide NGB/A2 and operational commander(s), as appropriate, with a list of Combat Mission Ready (CMR) and BMC manning positions. (T-1)

2.1.6. IAW NORAD and Air Forces Northern (AFNORTH) guidance, determine how many and which CMR personnel will carry additional certifications and specialized qualifications. (T-1)

2.1.7. Designate in writing those intelligence personnel certified to conduct qualification training (MQT/ST) for intelligence personnel. Trainers should be selected based upon their qualifications, currency, and areas of expertise. The SIO will ensure trainers are certified in areas on which they provide instruction prior to conducting training. Trainer qualification will be in accordance with AFI 36-2201, *Air Force Training Program*. (T-1)

2.1.8. Review programs and manning position designations annually. (T-3)

2.1.9. Monitor training requirements and currencies for all assigned/attached intelligence personnel. (T-3)

2.1.10. Ensure personnel accomplish ancillary training IAW AFI 36-2201, *Air Force Training Program*. Consult with the local unit training manager (UTM) and Unit Deployment Manager (UDM) for ancillary training requirements specific to the unit and base. (T-3)

2.1.11. Assign intelligence personnel under the direct supervision of qualified and current intelligence personnel when required to participate in operational events or perform tasks for which they are not qualified and current. (T-2)

2.1.12. Review training and evaluation records of newly-assigned intelligence personnel, and those completing formal training, to determine the training required for them to achieve CMR status and to ensure provisions of this instruction have been met. (T-2)

2.1.13. Identify the levels of supervision necessary to accomplish the required training, unless specifically directed. (T-2)

2.1.14. Participate in crosstalk with other unit SIOs and NGB/A2 training organizations on the defined standardized training requirements. Provide feedback on NGB/A2 developed training materials; discuss applicability of emergent training tools, techniques and procedures. Identify changes in requirements and potential training opportunities to NGB/A2. Participate in unit-level "best practices" exchanges for intelligence personnel training. (T-3)

2.1.15. When necessary, request a waiver to the basic guidance in this instruction by submitting requests through applicable training channels to NGB/A2. Correspondence will be in message or memo format. (T-2)

2.1.16. Identify and report to NGB/A2 (courtesy copy NAF/A2 and NGB/A3YG as applicable) training shortfalls having a negative impact on operations. See [Attachment 2](#) for an example report. (T-3)

2.2. Intelligence Qualification Training Program Manager. The IQT Program Manager will:

2.2.1. Develop written guidance detailing how the intelligence personnel training program will be conducted. Design training programs to achieve the highest degree of mission readiness consistent with safety and resource availability. Training must balance the need for realism against the expected threat, unit mission and capabilities. (T-2)

2.2.2. Use NGB-developed training materials to assist in the development and conduct of unit training programs, as applicable. Modify these baseline training materials to meet unit needs. (T-2)

2.2.3. Coordinate with the SIO to establish the training frequency of each training item except where dictated by this instruction. Training methods may include, but are not limited to: briefings, demonstration-performance, formal and informal lectures. (T-3)

2.2.4. Coordinate with the SIO, the Battle Control Center's training manager/officer (TM/TO), and team trainers to ensure consistency in training and evaluation methods. (T-3)

2.2.5. Monitor intelligence personnel currencies and requirements and notify/coordinate with individual's chain-of-command on all training issues, to include delays, BMC/CMR status, and selection for upgrade training. (T-3)

2.3. Intelligence Work Center Supervisors. Intelligence work center supervisors will:

2.3.1. Ensure assigned intelligence personnel attain and maintain the qualification status determined by the SIO. (T-1)

2.3.2. Assist the trainer in developing and executing unit intelligence qualification training and other required training programs. (T-2)

2.3.3. Review training and evaluation records of newly-assigned intelligence personnel and those completing formal training to determine the training required for them to achieve CMR or BMC status and to ensure provisions of this publication have been met. (T-2)

2.3.4. Consult with the BCC TM/TO and UDM for guidance on ancillary training specific to the unit and base. (T-3)

2.4. Individual Intelligence Personnel. Individual intelligence personnel will:

2.4.1. Complete training and currency requirements within the guidelines of this instruction. (T-1)

2.4.2. Notify supervisor of any issues that affect training events, qualification status, or the ability to participate in training. (T-3)

2.4.3. When changing station or assignment, hand-carry or electronically send qualification training and evaluation records to assist the gaining unit in assessing qualifications and training needs. (T-3)

Chapter 3

IQT/MQT TRAINING REQUIREMENTS

3.1. General. This chapter outlines initial qualification training (IQT) mission qualification training (MQT), continuation training (CT) and specialized training (ST) and certification requirements for BCC team personnel.

3.2. Initial Qualification Training (IQT). IQT for intelligence personnel begins after initial skills training (e.g., the Air Force Specialty Code awarding courses) and concludes with successful completion of the Intelligence Formal Training Unit (IFTU). **Since there is no IFTU for BCC, personnel will conduct concurrent IQT/MQT at the gained unit.**

3.3. Mission Qualification Training (MQT). MQT provides intelligence personnel the training needed to perform in their assigned duty positions supporting BCC missions/operation. Guidance in this chapter is provided to assist SIOs in developing and executing their MQT program for all individuals. MQT execution will take into account the assigned duty position, current qualifications, prior experience and training, currency, documented performance and/or formal training achieved by each individual. MQT can be accomplished through one-on-one instruction from a qualified trainer, external courses, or other training opportunities that satisfy the requirements for MQT. Applicable portions of MQT will be used to create a requalification program for personnel who are non-CMR or BMC status.

3.3.1. MQT begins within 90 days of the individuals' first duty day at the gaining unit or immediately after completion of IQT. MQT will be completed within 120 days with seasoning days. If no seasoning days are available, MQT will be completed within 365 calendar days, or the execution of one year's cycle of Inactive Duty for Training and Annual Training, whichever is earlier.

3.3.2. Personnel are qualified CMR upon successful completion of MQT, a successful Initial Mission Qualification Evaluation (INIT MSN) IAW AFI 14-202, Volume 2; ANGI 14-2BCC, Volume 2; and SIO endorsement. Refer to ANGI 14-2BCC Volume 2 for a more detailed explanation of evaluations.

3.3.3. All intelligence personnel will complete BCC-1 through BCC-8 Blocks of Instruction (BOIs) as listed in **Table 3.1**. Units are not required to complete training BOIs sequentially. Units will develop unit-specific team training materials.

Table 3.1. Common Intel Team/Battle Control Center (BCC) Mission Qualification Training BOIs.

BCC MQT	
BCC-1	Initial Orientation
BCC-2	Intelligence Preparation of the Operational Environment (IPOE) and Course of Action (COAs)
BCC-3	Identifying and Eliminating Intelligence Gaps
BCC-4	Prosecution of Targets of Interest
BCC-5	Changeover Briefings
BCC-6	Threats

BCC-7	Aerospace Control Alert (ACA) Unit coordination
BCC-8	Intra-BCC Support

3.3.4. BCC MQT Requirements. **Table 3.2** details the common, minimum knowledge and task training events for Intel Team personnel.

Table 3.2. Minimum Common Intel Team MQT Requirements.

BCC-1	1	Initial Orientation
Knowledge Training The trainer will provide instruction on:	1.1	The current situation in theater hot spots.
	1.2	For ongoing/impending operations: estimated adversary COAs; alternative adversary COAs and reasons for their current priority status.
	1.3	Collection requirements (CR) and production requirements (PRs) and operations considerations that drive them
	1.4	Battle Staff orientation and review the intel Battle Staff products.
	1.5	Basic theater blue force platform capabilities and limitations.
	1.6	Battle Control Center organization and chains of command.
	1.7	NORAD structures and chains of command.
	1.8	Posse comitatus, Title 10/Title32/Title 50 and how they relate to unit mission.
	1.9	National and theater collection platforms, sensors available for tasking and processing exploitation and dissemination (PED) architecture.
	1.10	Intelligence Oversight considerations and Theater-specific Law of Armed Conflict (LOAC) concerns and their impact on Rules of Engagement (ROE).
	1.11	Key players in the local flow of intelligence.
	1.12	Force Protection Condition (FPCON), Information Operations Condition (INFOCON), Defense Readiness Condition (DEFCON) and checklists of local procedures for each.
	1.13	Automated intelligence systems used to support theater intelligence processes.
	1.14	Theater specific architecture and ROE for posting and reviewing information from/to theater web pages.
	1.15	Classification guidance and procedures.
	1.16	Capabilities, limitations and employment of theater communications systems.

Task Training Performance Measure The trainee will:	1.17	Given a scenario and a checklist, take appropriate actions for FPCON, INFOCON, and DEFCON changes.
BCC-2		IPOE and COAs
Knowledge Training The trainer will provide instruction on:	2.1	Overview of theater estimates development process(es) (including producers and contact info; update times/frequencies; meetings/validation procedures, etc.). Also include Order of Battle (OB), mission reports (MISREPs), intelligence reports (INTREPs), tactical reports (TACREPs), daily intelligence summaries (DISUMs), data feeds.
	2.2	Theater procedures and techniques for using sources in functional analytical duties. (e.g. websites/chat rooms/sources/feeds used to update the operators).
Task Training Performance Measure The trainee will:	2.3	In a dynamic environment, using theater IPOE estimates, analyze available information for deviations from and/or confirmations of projected adversary COA(s).
BCC-3	3	Identifying and Eliminating Intelligence Gaps
Knowledge Training The trainer will provide instruction on:	3.1	Theater criteria for determining whether an intelligence gap warrants a Request for Information (RFI), a PR, or a CR.
	3.2	Theater TTPs for developing, coordinating, submitting and monitoring RFIs, PRs, and CRs.
	3.3	Identify and document intelligence gaps and determine most appropriate method for filling the gap (e.g. RFI or CR).
	3.4	Prepare, process and track RFIs, CRs, or PRs (trainer discretion.)
BCC-4	4	Prosecution of Targets of Interest (TOI)
Knowledge Training The trainer will provide instruction on:	4.1	Theater procedures and techniques for communication (e.g. chat) including process and etiquette.
	4.2	Intelligence required to support internal customers' (BCC divisions/teams/cells), and their battle rhythms. Intelligence required to support external customers.
	4.3	Management and dissemination of significant events reporting

		to include: criteria for definition, correlation requirements for validation, format, suspenses/timelines, documentation and dissemination procedures.
	4.4	Earliest Probable Arrival Time (EPAT) calculation and plotting; EPAT impact to mission planning
Task Training Performance Measure The trainee will:	4.5	Using theater significant events criteria, identify, validate, document and disseminate significant events as part of team flight following an unidentified aircraft.
	4.6	Calculate and plot an EPAT using local system of record.
BCC-5	5	Changeover Briefings
Knowledge Training The trainer will provide instruction on:	5.1	Intelligence support to Ops Changeover Briefing
	5.2	Intelligence Changeover briefing (internal to the intel team) to include: Items of interest, password changes, and commander's interest items.
	5.3	Changeover log.
Task Training Performance Measure The trainee will:	5.4	Create and perform intelligence portion of Ops Changeover Briefing.
	5.5	Using a checklist, perform intelligence changeover brief.
BCC-6	6	Threats
Knowledge Training The trainer will provide instruction on:	6.1	Threats to NORAD-NORTHCOM mission
	6.2	Responsible production (RESPROD) agencies for each OB; theater criteria for updates; format and coordination process for update requests; update procedures for OBs for which the BCC has RESPROD.
BCC-7	7	ACA Unit Coordination
Knowledge Training The trainer will provide instruction on:	7.1	Checklists for advisory to ACA units of tactical actions and significant events.
	7.2	Current Theater Intelligence Reporting Directives (TIRD) and procedures for coordinating TIRD updates with Air Force Forces (AFFOR).
Task Training Performance Measure The trainee will:	7.3	Using a checklist, perform advisory to ACA units of tactical actions.
BCC-8	8	Intra-BCC Support
Knowledge Training	8.1	Required actions during an expansion (e.g. coverage of sister unit's mission during outages)

The trainer will provide instruction on:		
	8.2	Checklist for expansion
Task Training Performance Measure The trainee will:	8.3	Using a checklist, perform required actions during an expansion.

Chapter 4

SPECIALIZED TRAINING

4.1. Specialized Training (ST). This section outlines specialized qualifications necessary to achieve specific unit mission requirements. Not all intelligence personnel are required to complete ST. This ST program is intended to provide SIOs the minimum qualifications and may be tailored for intelligence personnel with current qualifications, prior experience, currency, documented performance or formal training. Unless governed by a formal syllabus, these programs will consist of unit-developed academics and scenarios. The trainer will ensure ST is recorded on AF Form 4381 and IAW AF/A2 guidance and approved processes regarding online documentation.

4.1.1. Mission Planning Cell (MPC). Intelligence personnel that are selected will attain MPC-level ST qualification after completing BCC-9. **Table 4.1** details the additional knowledge and task training events for the Mission Planning Cell. For knowledge training events, trainers will provide academic instruction. Trainees will demonstrate comprehension of each topic via written test, verbal review or other method as determined by trainers. For task training events, trainers will provide hands-on-training and demonstration for each performance measure. Trainees will demonstrate proficiency in performing the task unassisted. Units may add additional training requirements.

Table 4.1. Mission Planning Cell ST Requirements.

BCC-9	9	Mission Planning Cell
Knowledge Training The trainer will provide instruction on:	9.1	Tasks/Products and composition of a mission planning cell. Guidance/Instructions for mission planning process.
	9.2	Blue forces capabilities and limitations to prosecute BCC mission.
	9.3	Techniques and procedures for support to the mission planning cell. Emphasize contrast between addressing short notice threats and prosecuting deliberately planned operations.
Task Training Performance Measure The trainee will:	9.4	Using theater and unit guidance, given a dynamic scenario, perform mission planning cell tasks within given timeframe.

4.1.2. Intelligence Evaluator (IE). This program establishes the minimum guidelines for intelligence personnel identified by the SIO to progress to IE within the unit. Only qualified evaluators may conduct unsupervised intelligence evaluations to grade standardization and evaluation criteria. Evaluators may conduct unsupervised intelligence evaluations to grade standardization and evaluation criteria. **Table 4.2** details the additional knowledge and task training events for the IE. Intelligence personnel identified by the SIO for progression to IE must:

4.1.2.1. Be mission (CMR or BMC) qualified.

4.1.2.2. Meet evaluator requirements as outlined in AFI 14-202, Volume 2.

4.1.2.3. Attain MPC ST Qualification.

4.1.3. IE personnel must complete the following Intelligence Evaluator profiles in **Table 4.2** and show proficiency in evaluating.

Table 4.2. IE Training ST Requirements.

BCC-10	10	Intelligence Evaluator
Knowledge Training The trainer will provide instruction on:	10.1	Be familiar with all evaluation material.
	10.2	Possess all forms/documents required for conducting the evaluation.
	10.3	Comply with all directives pertaining to the administration of the evaluation.
Task Training Performance Measure The trainee will:	10.4	Brief their examinee on the type(s) of evaluation, mission requirements, responsibilities, grading criteria, and IE actions/position during the evaluation. Explain the flow of the evaluation to the examinee.
	10.5	Perform the evaluation as briefed during the IE in-brief. When it is not possible to perform the evaluation as briefed, the IE trainee must ensure proper instruction and guidance is given in order not to confuse their examinee. In cases where the IE trainee provides training and/or shortcuts, such action will not be conducted until after their examinee has performed the task and the task has been assessed.
	10.6	Prepare and complete all required documentation and annotate the evaluation IAW AFI 14-202, Vol. 2.
	10.7	Provide a well-organized and accurate debrief. The debrief will include all key mission events, providing instruction and references as required. The debrief will also provide a reconstruction of the mission in a logical order that covers all tasks evaluated; operations/actions the examinee took to perform evaluated tasks; any discrepancy(s) noted during the performance of each task; the grading criteria of any task with a noted discrepancy(s); any additional training for any task with a noted discrepancy(s); specifics on how and to whom the examinee must demonstrate task proficiency for tasks and/or grading criteria areas with assigned additional training; detailed grades for each grading area; and the overall evaluation grade.

4.1.4. IE qualifications will be conducted IAW AFI 14-202 Volume 2. The trainee becomes an intelligence evaluator after meeting the above criteria, completing training, and a successful intelligence evaluator qualification.

4.1.5. IE Currency. Intelligence Evaluators will perform at least one task evaluation event annually to maintain IE status. If an intelligence evaluator loses currency, the individual will regain currency by evaluating supervised by another current and qualified IE.

Chapter 5

CONTINUATION TRAINING

5.1. BCC Intel Team Continuation Training. BCC Intel Team CT requirements are defined in **Table 5.1** CT refresher academic areas may be presented during periodic team continuation training or individually as appropriate. Personnel must perform Ready Intelligence Program (RIP) task items individually. RIP requirements do not require certification and may be accomplished during normal duties, exercises, or other venues that provide the opportunity to complete the task. Personnel are responsible for documenting CT knowledge requirements and RIP task completion.

Table 5.1. BCC Intel Team and Cell Continuation Training Requirements.

CT KNOWLEDGE REQUIREMENTS		FREQUENCY TO MAINTAIN CMR	Applicable to:
1.1	The current situation in theater hot spots.	Annually	BCC Team
1.2	Intelligence Oversight considerations for BCC units.	Annually	BCC Team
1.3	Automated intelligence systems used to support theater intelligence processes.	Annually	BCC Team
1.4	Theater procedures and techniques for using sources in functional analytical duties. (e.g. websites/chat rooms/sources/feeds used to update the operators).	Annually	BCC Team
1.5	Threats to NORAD-NORTHCOM mission.	Annually	BCC Team
1.6	Checklist for expansion.	Annually	BCC Team
RIP REQUIREMENTS		FREQUENCY TO MAINTAIN CMR	Applicable To:
2.1	Given a scenario and a checklist, take appropriate actions for FPCON, INFOCON, and DEFCON changes.	Annually	BCC Team
2.2	In a dynamic environment, using theater IPOE estimates, analyze available information for deviations from and/or confirmations of projected adversary COA(s).	Annually	BCC Team
2.3	Using theater significant events criteria, identify, validate, document and disseminate significant events as part of	Annually	BCC Team

	team flight following an unidentified aircraft.		
2.4	Calculate and plot an EPAT using local system of record.	Annually	BCC Team
2.5	Create and perform intelligence portion of Ops Changeover Briefing.	Semi-Annually	BCC Team
2.6	Using a checklist, perform intelligence changeover brief.	Semi-Annually	BCC Team
2.7	Using a checklist, perform advisory to ACA units of tactical actions.	Annually	BCC Team
<i>Note: For the purposes of this attachment quarterly is defined as once every 3 months, semi-annually is defined as once every 6 months and annually is defined as once every 12 months.</i>			
MPC TEAM RIP REQUIREMENTS		FREQUENCY TO MAINTAIN CMR	Applicable To:
3.1	Using theater and unit guidance, given a dynamic scenario, perform mission planning cell tasks within given timeframe.	Annually	MPC Team
IE RIP REQUIREMENTS		FREQUENCY TO MAINTAIN CMR	Applicable To:
4.1	<p>Brief their examinee on the type(s) of evaluation, mission requirements, responsibilities, grading criteria, and IE actions/position during the evaluation.</p> <p>or</p> <p>Perform the evaluation as briefed during the IE in-brief.</p> <p>or</p> <p>Prepare and complete all required documentation and annotate the evaluation IAW AFI 14-202, Vol. 2.</p> <p>or</p> <p>Provide a well-organized and accurate debrief.</p>	Annually	IE

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 Director, Air National Guard

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 14-202, Volume 1, *Intelligence Training*, 10 March 2008
AFI 14-202, Volume 2, *Intelligence Standardization/Evaluation Program*, 10 March 2008
AFI 14-202, Volume 3, *General Intelligence Rules*, 10 March 2008
AFI 33-360, *Publications and Forms Management*, 25 September 2013
AFI 36-2201, *Air Force Training Program*, 15 September 2010
AFPD 14-2, *Intelligence Rules and Procedures*, 29 November 2007

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*, 22 September 2009
AF Form 4349, *Record of Intelligence Evaluation*, 10 March 2008
AF Form 4350, *Certificate of Intelligence Qualification*, 10 March 2008
AF Form 4381, *Intelligence Gradesheet*, 10 March 2008

Abbreviations and Acronyms

ACA—Aerospace Control Alert
ADS—Air Defense Sector
AF—Air Force
AFFOR—Air Force Forces
AFI—Air Force Instruction
AFMAN—Air Force Manual
AFNORTH—Air Forces Northern
AFPD—Air Force Policy Directive
ANG—Air National Guard
ANGI—Air National Guard Instruction
BCC—Battle Control Center
BMC—Basic Mission Capable
BOI—Blocks of Instruction
BQ—Basic Qualification
CMR—Combat Mission Ready
COA—Course of Action
CR—Collection Requirement

CT—Continuation Training
DEFCON—Defense Readiness Condition
DISUM—Daily Intelligence Summary
DoD—Department of Defense
EPAT—Earliest Probable Arrival Time
FPCON—Force Protection Condition
IE—Intelligence Evaluator
IFTU—Intelligence Formal Training Unit
INFOCON—Information Operations Condition
INIT MSN—Initial Mission Qualification Evaluation
INTREP—Intelligence Report
INTSUM—Intelligence Summary
IPOE—Intelligence Preparation of the Operational Environment
IQT—Initial Qualification Training
ISWIC—Intelligence Sensor Weapons Instructor Course
IT2—Intelligence Training Transformation
IWIC—Intelligence Weapons Instructor Course
LOAC—Law of Armed Conflict
MISREP—Mission Report
MQF—Master Question File
MQT—Mission Qualification Training
NBMC—Non-Basic Mission Capable
NCMR—Non-Combat Mission Ready
NGB—National Guard Bureau
NGBGM—NGB Guidance Memorandum
NORAD—North American Aerospace Defense Command
OB—Order of Battle
PED—Processing Exploitation Dissemination
PIR—Priority Intelligence Requirement
POC—Point of Contact
PR—Production Requirement
QR—Qualification Training

RDS—Records Disposition Schedule

RESPROD—Responsible Production

RFI—Request for Information

RIP—Ready Intelligence Program

ROE—Rules of Engagement

SIO—Senior Intelligence Officer

ST—Specialized Training

TACREP—Tactical Reports

TIRD—Theater Intelligence Reporting Directive

TM—Training Manager

TO—Training Officer

TOI—Target of Interest

USAFWS—United States Air Force Weapons School

UDM—Unit Deployment Manager

UTC—Unit Type Code

UTM—Unit Training Manager

WICCT-TDS—Weaponizing Intelligence Combat Capability-Training Documentation System

Attachment 2**TRAINING SHORTFALL REPORT**

MEMORANDUM FOR NGB/A2

FROM:

SUBJECT: XX BCC Intelligence Training Shortfalls

1. TRAINING SHORTFALLS. (Only report those shortfalls that the SIO feels will have a major impact on training. Generally report only those events that affect 15% or greater of the intelligence force.)

EVENT	PERCENT OF CMR INTELLIGENCE PERSONNEL AFFECTED SPECIFIC REASON FOR SHORTFALL CORRECTIVE ACTION (IF ANY) LIMFACS
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2. SIO's COMMENTS (Open forum for comments to improve the training reporting system).

SIGNATURE BLOCK

Attachment 3**BCC MQT GRADESHEET ELEMENTS**

A3.1. BCC MQT Gradesheet Elements. The MQT performance task gradesheet elements in this attachment will be used to complete the AF Forms 4381. Intelligence Qualification Trainers will use the AF Forms 4381 to record the trainee's progress through MQT. MQT Gradesheets will be filed in the trainee's on-line training record. Intelligence Evaluators will use the MQT gradesheets to assist in the completion of the AF Form 4350 IAW AFI 14-202, Volume 2 and ANGI 14-2BCC, Volume 2. Refer to ANGI 14-2BCC, Volume 2 for a more detailed explanation of evaluations.

A3.1.1. BCC-1 Task Training Performance Measure 1. 17- FPCON, INFOCON, DEFCON changes Gradesheet Elements.

A3.1.1.1. Correctly utilized and followed correct checklists

A3.1.1.2. Took appropriate actions

A3.1.1.3. Understood key terms and concepts

A3.1.2. BCC-2 Task Training Performance Measure 2. 3 - COA Analysis Gradesheet Elements.

A3.1.2.1. Identified gaps in information or changes in scenario that had potential impact on the mission

A3.1.2.2. Discriminated irrelevant information

A3.1.2.3. Demonstrated understanding of capabilities and limitations of unit assets when conducting analysis

A3.1.2.4. Quickly identified significant information and rapidly disseminated to appropriate audience.

A3.1.2.5. Understood projected adversary COAs and used IPOE to validate COAs or determine if there was a deviation to the projected COA.

A3.1.2.6. Fielded questions correctly

A3.1.2.7. Correct classification and security markings on all products produced

A3.1.3. BCC-4 Task Training Performance Measure 4. 5 - Prosecution of Targets of Interest (TOI) Gradesheet Elements.

A3.1.3.1. Identified gaps in information or changes in scenario that had potential impact on the mission.

A3.1.3.2. Discriminated irrelevant information

A3.1.3.3. Demonstrated understanding of capabilities and limitations of unit assets when conducting analysis

A3.1.3.4. Quickly identified significant information and rapidly disseminated to appropriate audience.

A3.1.3.5. Fielded questions correctly

A3.1.3.6. Correct classification and security markings on all products produced

A3.1.4. BCC-4 Task Training Performance Measure 4. 6 - EPAT Calculation Gradesheet Elements.

A3.1.4.1. Correctly read TACREP

A3.1.4.2. Correctly utilized and followed correct checklists

A3.1.4.3. Used appropriate system of record

A3.1.4.4. Came up with correct EPAT

A3.1.4.5. Identified discrepancies between sources on TOI location

A3.1.4.6. Able to disseminate or display EPAT appropriately

A3.1.4.7. Updated as required/requested in a timely manner

A3.1.5. BCC-5 Task Training Performance Measure 5. 4 - BCC Ops Changeover Briefing Gradesheet Elements.

A3.1.5.1. Briefing effectively organized and professionally presented in a logical sequence

A3.1.5.2. Covered all applicable items

A3.1.5.3. Effective use of visual aids

A3.1.5.4. Demonstrated ability to identify gaps in information that had potential impact on the mission

A3.1.5.5. Clear understanding of research methods and sources

A3.1.5.6. Showed ability to discriminate irrelevant information

A3.1.5.7. Understood and provided detailed information tailored to the audience

A3.1.5.8. Demonstrated understanding of unit mission and limitations when conducting analysis

A3.1.5.9. Fielded questions correctly

A3.1.5.10. Demonstrated understanding of adversary COAs and capabilities/limitations

A3.1.5.11. Correct classification and security markings on all products produced

A3.1.6. BCC-5 Task Training Performance Measure 5. 5 - BCC Intel Changeover Briefing Gradesheet Elements.

A3.1.6.1. Well planned, appropriate checklist usage, addressed relevant areas

A3.1.6.2. Demonstrated clear understanding of significant events or shortfalls to pass on to next shift

A3.1.6.3. Showed ability to discriminate irrelevant information

A3.1.6.4. Quickly identified significant information and rapidly disseminated to appropriate audience.

A3.1.6.5. Correct classification and security markings on all products produced

A3.1.7. BCC-7 Task Training Performance Measure 7. 3 - Advisory to ACA Units of Tactical Action Gradesheet Elements.

- A3.1.7.1. Correctly identified and followed correct checklists
- A3.1.7.2. Provided information in a logical sequence
- A3.1.7.3. Covered all applicable items
- A3.1.7.4. Demonstrated ability to identify gaps in information that had potential impact on the mission
- A3.1.7.5. Clear understanding of research methods and sources
- A3.1.7.6. Showed ability to discriminate irrelevant information
- A3.1.7.7. Demonstrated understanding of ACA unit location and limitations
- A3.1.7.8. Fielded questions correctly
- A3.1.7.9. Demonstrated understanding of adversary COAs and capabilities/limitations
- A3.1.7.10. Correct classification and security procedure followed

A3.1.8. BCC-8 Task Training Performance Measure 8. 3 - Expansion Gradesheet Elements.

- A3.1.8.1. Correctly utilized and followed correct checklists
- A3.1.8.2. Provided information in a logical sequence
- A3.1.8.3. Covered all applicable items, addressed relevant areas
- A3.1.8.4. Demonstrated clear understanding of significant events or shortfalls
- A3.1.8.5. Quickly identified significant information and rapidly disseminated to appropriate audience
- A3.1.8.6. Showed ability to discriminate irrelevant information
- A3.1.8.7. Demonstrated ability to identify gaps in information that had potential impact on the mission
- A3.1.8.8. Fielded questions correctly
- A3.1.8.9. Demonstrated understanding of sister BCC unit's and ACA units' location and limitations
- A3.1.8.10. Correct classification and security procedures followed

Attachment 4

BCC MQT, ST, AND RIP REQUIREMENTS AT A GLANCE

A4.1. BCC Specialized Training Gradesheet Elements. The ST gradesheet paragraphs in this attachment are elements to be used when filling out the AF Forms 4381. Intelligence qualification trainers will use the AF Forms 4381 to record the trainee's progress through ST. The ST gradesheet will be filed in the trainee's on-line training record. IEs will use the ST gradesheet to assist in the completion of the AF Form 4350 IAW AFI 14-202, Volume 2 and ANGI 14-2BCC, Volume 2. Refer to ANGI 14-2BCC, Vol. 2 for a more detailed explanation.

A4.1.1. BCC-9 Task Training Performance Measure 9. 4 - Mission Planning Cell Gradesheet Elements.

A4.1.1.1. Demonstrated clear understanding and proper use of mission planning materials

A4.1.1.2. Knew proper channels for requesting information or materials

A4.1.1.3. Accurate portrayal of target of interest

A4.1.1.4. Provided all mission materials in sufficient detail and in a timely manner

A4.1.1.5. Materials neat and well organized

A4.1.1.6. Showed ability to discriminate irrelevant information

A4.1.2. BCC-10 Task Training Performance Measure 10. 4 to 10.7 – IE Gradesheet Elements.

A4.1.2.1. Demonstrated ability to brief their examinee effectively.

A4.1.2.2. Planned evaluation efficiently and made timely decisions, incorporated all objectives.

A4.1.2.3. Displayed thorough knowledge of evaluation criteria, grading procedures and evaluation documentation preparation.

A4.1.2.4. Completed appropriate evaluation records accurately.

A4.1.2.5. Adequately assessed and recorded performance. Comments were clear and pertinent.

A4.1.2.6. Correct classification and security markings on all products.

Table A4.1. BCC-10 Task Training Performance Measure 10.4 to 10.7 – IE Gradesheet Elements.

Requirement	MQT	ST	CT/RIP
The current situation in theater hot spots.	X		X
For ongoing/impending operations: estimated adversary COAs; alternative adversary COAs and reasons for their current priority status.	X		
CRs and PRs and operations considerations that drive them.	X		
Battle Staff orientation and review the intel Battle Staff	X		

products.			
Basic theater blue force platform capabilities and limitations.	X		
Battle Control Center organization and chains of command.	X		
NORAD structures and chains of command.	X		
Posse committatus, Title 10/Title 32/Title50 and how they relate to unit mission.	X		
National and theater collection platforms, sensors available for tasking and PED architecture.	X		
Intelligence Oversight considerations and Theater-specific LOAC concerns and their impact on ROE.	X		X
Key players in the local flow of intelligence.	X		
FPCON, INFOCON, DEFCON and checklists of local procedures for each.	X		
Automated intelligence systems used to support theater intelligence processes.	X		X
Theater specific architecture and ROE for posting and reviewing from/to theater webpages.	X		
Classification guidance and procedures.	X		
Capabilities, limitations and employment of theater communications systems.	X		
Given a scenario and a checklist, take appropriate actions for FPCON, INFOCON, and DEFCON changes.	X		X
Overview of theater estimates development process(es) (including producers and contact info; update times/frequencies; meetings/validation procedures, etc.). Also include OB, MISREPs, INTREPs, tactical reports, DISUMs, data feeds.	X		
Theater procedures and techniques for using sources in functional analytical duties. (e.g. websites/chat rooms/sources/feeds used to update the operators).	X		X
In a dynamic environment, using theater IPOE estimates, analyze available information for deviations from and/or confirmations of projected adversary COA(s).	X		X
Requirement (Continued)	MQT	ST	CT/RIP
Theater criteria for determining whether an intelligence gap warrants an RFI, a PR, or a CR.	X		
Theater TTPs for developing, coordinating, submitting and monitoring RFIs, PRs, and CRs.	X		
Identify and document intelligence gaps and determine most appropriate method for filling the gap (e.g. RFI or CR).	X		
Prepare, process and track RFIs, CRs, or PRs (trainer discretion.)	X		
Theater procedures and techniques for communication (e.g. chat) including process and etiquette.	X		

Intelligence required to support internal customers' (BCC divisions/teams/cells), and their battle rhythms. Intelligence required to support external customers.	X		
Management and dissemination of significant events reporting to include: criteria for definition, correlation requirements for validation, format, suspenses/timelines, documentation and dissemination procedures.	X		
EPAT calculation and plotting; EPAT impact to mission planning.	X		
Using theater significant events criteria, identify, validate, document and disseminate significant events as part of team flight following an unidentified aircraft.	X		X
Calculate and plot an EPAT using local system of record.	X		X
Intelligence support to Ops Changeover Briefing.	X		
Intelligence Changeover briefing (internal to the intel team) to include: Items of interest, password changes, commander's interest items.	X		
Changeover log.	X		
Create and perform intelligence portion of Ops Changeover Briefing.	X		X
Using a checklist, perform intelligence changeover brief.	X		X
Threats to NORAD-NORTHCOM mission.	X		X
RESPROD agencies for each OB; theater criteria for updates; format and coordination process for update requests; update procedures for OBs for which the BCC has RESPROD.	X		
Checklists for advisory to ACA units of tactical actions and significant events.	X		
Current TIRD and procedures for coordinating TIRD updates with AFFOR.			
Using a checklist, perform advisory to ACA units of tactical actions.	X		X
Requirement (Continued)	MQT	ST	CT/RIP
Required actions during an expansion (e.g. coverage of sister unit's mission during outages).	X		
Checklist for expansion.	X		X
Using a checklist, perform required actions during an expansion.	X		
SPECIALIZED TRAINING (MPC)			
Tasks/Products and composition of a mission planning cell. Guidance/Instructions for mission planning process.		X	
Blue forces capabilities and limitations to prosecute BCC mission.		X	

Techniques and procedures for support to the mission planning cell. Emphasize contrast between addressing short notice threats and prosecuting deliberately planned operations.		X	
Using theater and unit guidance, given a dynamic scenario, perform mission planning cell tasks within given timeframe.		X	X
SPECIALIZED TRAINING (IE)			
Be familiar with all evaluation material.		X	
Possess all forms/documents required for conducting the evaluation.		X	
Comply with all directives pertaining to the administration of the evaluation.		X	
Brief their examinee on the type(s) of evaluation, mission requirements, responsibilities, grading criteria, and IE actions/position during the evaluation.		X	
Perform the evaluation as briefed during the IE in-brief.		X	
Prepare and complete all required documentation and annotate the evaluation IAW AFI 14-202, Vol. 2.		X	
Provide a well-organized and accurate debrief.		X	
Brief their examinee on the type(s) of evaluation, mission requirements, responsibilities, grading criteria, and IE actions/position during the evaluation. or Perform the evaluation as briefed during the IE in-brief. or Prepare and complete all required documentation and annotate the evaluation IAW AFI 14-202, Vol. 2. or Provide a well-organized and accurate debrief.			X